

Change in payment type

Hourly rate/Fixed income

The Action Tracker system allows you to change the payment type in the contractor's profile to Hourly rate/Fixed income.

To change the payment type, open the profile of the relevant contractor, click on the date selection button - "Alternation date" and save the changes.

When the selected date arrives, the Action Tracker system will change the payment type for the contractor, after which reports will be calculated according to the corresponding algorithm for calculating working hours.

The screenshot shows a form for editing a contractor's profile. The form includes several input fields and a date selection calendar. A red arrow points to the date selection button in the "Payment type/Alternation date" field.

Default hours
01:00 AM - 11:00 AM

Payment type/Alternation date
Hourly rate / 09/13/2025

Timezone
-5

Schedule/Schedule Period
5/2 [09/01

Country/Holiday Schedule

City

Office

Pause Threshold
01:00:00

Compensation/Sick leave limits

Primary email (messages sent here)
Email 2
Email 3
Email 4
Email 5

Calendar (September 2025):

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

Buttons: Save changes (green), Cancel (red)

Revision #2

Created 12 September 2025 12:23:41 by ATMan

Updated 12 September 2025 12:25:22 by ATMan